

Position Title	50/50 Ticket Seller	Team	Volunteer Committee & Fundraising Committee
Reports to	Volunteer Coordinator	Responsible for	Sell 50/50 tickets and handle cash
Volunteer duration & time	Refer to Sign-Up Genius		

POSITION SUMMARY

The **50/50 Ticket Seller** will sell 50/50 tickets and handle cash at the event. It is therefore necessary to have a cheerful demeanor and loud voice. The goal is to sell all the tickets and raise the maximum funds allowed. Age minimum required for this position; must be over 19 years of age to sell 50/50 tickets. No minors are permitted to assist.

TASKS

There will be two types of positions. Please ensure correct position is selected in SignUp Genius:

1. 50/50 Ticket Salesperson who will responsible for setting up and sales.
2. 50/50 Ticket Cash Bucket Volunteer who will be responsible for all the same responsibilities of Position #1 and possession of the cash.

CAUTION: DO NOT MIX 50/50 TICKET SALES WITH OTHER SALES. (IE: DO NOT MIX WITH CANDY SALES, FLOWERS, ETC.)

It is the volunteer's responsibility to sign-in and sign-out on the "VOLUNTEER SIGN-UP" form.

Please select appropriate position on SignUp Genius for volunteer Position #2 who will be responsible for the cash bucket. This volunteer position will obtain container/bucket containing rolls of 50/50 tickets and cash float (dollars and coins) from the Club Administrator. Volunteer must count cash in presence of Club Administrator to confirm float value is correct. Sign "FLOAT VALUE" form located in cash box/bucket. If value is incorrect, volunteer must notify Club Administrator before sales begins.

	<p>Set up a table (with chairs as necessary) and signage as per event layout. Refer to the "EVENT MAP" specific to the rink. IE: Ladner Leisure Center Winter Ice show layout. Place marker board sign at table and write the jackpot value. "JACKPOT \$____". Obtain jackpot value from Club Administrator. Also write the "CURRENT VALUE \$____"</p>
	<p>Prepare the tickets in groups of torn sets to make it easier when selling. IE: If 50/50 tickets are sold in groups as per gaming license. The groupings may have already been completed in advance.</p>
	<p>Sell the tickets and provide appropriate cash change to customer. Give customer half the 50/50 ticket and place the other half in the bucket. You can tear them apart later when it is less busy.</p>
	<p>DSC offers e-transfer payment and electronic tap. Volunteer may direct the customer to the nearest ATM as shown on the "EVENT MAP" if they wish to pay in cash. IE: ATM around the corner and across from the windows overlooking the pool. E-transfer to: info@deltaskatingclub.com If a password is required to set up, use "DSC".</p>
	<p>Volunteer shall be trained to use the electronic tap machine. Technical Specialist will be at event to train. Please arrive on time for the time slot shift. The payment machine may be shared amongst salespeople.</p>
	<p>Begin selling tickets at the table as guests arrive.</p>
	<p>Continue to sell tickets after event begins. There will be late arrivals and people may wish to purchase more chances to win. 50/50 Ticket Seller should walk around the rink and continue to sell tickets throughout the event. An announcement will be made for final purchases. Your goal is to sell ALL tickets.</p>
	<p>Place marker board sign at 50/50 ticket sales table. Update 50/50 jackpot value on marker board sign periodically.</p>

Gaming license will be posted throughout venue by Club Administrator. 50/50 ticket seller volunteer should be familiar with posted locations and direct patron to the posting if requested.

Additional knowledge for volunteer:

- Prize is half of the gross proceeds.
- The maximum prize of jackpot varies dependent on license. Please check license.
- To claim the prize, winner must be present. If not present, another winner will be selected.
- Do not sell to minors (under 19 years old)
- Volunteer cannot allow a minor to assist in the 50/50 ticket sales.

EQUIPMENT REQUIREMENTS



- Bucket with cash and rolls of 50/50 tickets supplied by Club Administrator
- Volunteer badges supplied by Volunteer Committee at event
- Table and chairs located at event location nearby
- Event Plan supplied by Volunteer Committee at event
- "FLOAT VALUE" form