

VOLUNTEER DESCRIPTION

Position Title	First Aid Responder	Team	Volunteer Committee
Reports to	Volunteer Coordinator	Responsible for	being the initial responder to a skater/ audience injury.
Volunteer duration & time	Refer to Sign-Up Genius		

POSITION SUMMARY

The First Aid Responder is responsible for responding to a skater/ audience injury and notifying the facility first aid if further action is needed from a certified first aid trained staff at the facility. This volunteer should have a calm and caring demeanor and able to keep the individual calm while awaiting the certified first aid if required.

TASKS

	<p>It is the volunteer's responsibility (including the position of Volunteer Registrant) to sign-in and sign-out on the "VOLUNTEER SIGN-UP" form.</p>
	<p>Set up table and signage for "FIRST AID STATION" per event layout plan. Remain at the station unless responding to an event.</p>
	<p>Obtain First Aid kit. Note location of AED device at facility.</p>
	<p>In case of skater or audience injury/ illness during event, perform a preliminary assessment of the person. If more than a simple band-aid is required, delegate to another person to get facility first aid.</p> <p>For skater related injuries, please report to coach/ Director of Programs and High Performance at event.</p>
	<p>Remain with the person needing first aid. While awaiting facility first aid, administer appropriate first aid.</p>
	<p>Control the scene as needed. Enlist security as needed to help control scene.</p>
	<p>Fill in all information on "INCIDENT REPORT" form if possible while awaiting the facility first aid.</p>

EQUIPMENT REQUIREMENTS



- Volunteer badges supplied by Volunteer Committee at event
- "VOLUNTEER BINDER" located in Coach's room which includes "INCIDENT REPORT" forms and signage "FIRST AID STATION"
- First Aid kit available in coach's room or from Director of Programs and High Performance
- Pen supplied by Volunteer Committee at event
- Table located at event location nearby
- Event layout supplied by Volunteer Committee posted at event on entrance door